

	MISSOURI DEPARTMENT OF HEALTH AND SENIOR SERVICES CHILD AND ADULT CARE FOOD PROGRAM CHILD CARE CENTERS POLICY & PROCEDURE MANUAL	ISSUED 3/91	REVISED 1/16	CHAPTER 8	SECTION 8.4
CHAPTER Chapter 8. Recordkeeping		SUBJECT Records to Support Compliance			

Records which must be kept on file to support compliance with regulations are:

- Child Care License
- Training Records
- Missouri Department of Health and Senior Services – Community Food and Nutrition Assistance correspondence
- Civil Rights Data
- Copy of Application Materials and Program Contract
- Health Inspections and building Fire/Safety Inspections
- Medical food substitution forms
- CN Labels
- Site Monitoring visit report (organization two or more facilities)

See Chapters 5 and 6, Requirements of Management, Required Recordkeeping, for more information.

Reference: 7 CFR 226.10(d)
7 CFR 226.15(e)